

## Learn the Seven Essentials for Success in the work world of HR!

- Strategic Management of Human Capital
- Grasp the complexities of employment laws, specifically in Montana
- Ensure consistency of workplace best practices by serving as the company's "gate-keeper"
- Learn HR's role in all phases of the employee's "life cycle"
- Gain the knowledge of sound recordkeeping and compliance processes
- Be a strategic partner for employee satisfaction
- Incorporate core procedural elements for managing multiple HR functions

Join us for this amazing Pre-Session! You'll learn valuable information while competing in the <u>HR Jeopardy Game</u> – test your knowledge against your fellow participants, and win some great prizes!

## High Intensity HR Circuit Training For The Non (or new) HR Practitioner



**Jackie Swiesz**, an HR Business Partner at Associated Employers, assists AE members with Human Resource with a vast variety of needs. Jackie brings more than 18 years of human resource experience in both the private and non-profit sectors and is well acquainted with the diversity of small businesses in our area. Jackie is highly skilled in the full range of HR functions as well as payroll and benefits administration.

In her HR roles, she has served as a key management person and partnered with business owners, boards of directors, and supervisors to provide leadership and collaboration from strategic planning to daily operations. Jackie holds a Bachelor of Science degree from MSU-Billings with a concentration in business communication and HR management.

When: May 1st—3rd, 2019

Where: Fairmont Hot Springs, Anaconda, MT

Register today at: Montana.SHRM.org/2019-Conference